



GAD/O&M/F.No.5
Maharashtra State Electricity Distribution Co.Ltd.
 Estrella Batteries Expansion Building,
 Ground Floor, Plot No. 1, Dharavi Road
 Matunga, **Mumbai – 400 019.**

ADMINISTRATIVE CIRCULAR NO. 57 DATE 26/6/2006

Sub : Delegation of administrative powers under Internal Reforms.

- Read: 1) G.O.No.157(P) dated 18/8/2003
 2) C.S.No.3 dated 12/8/2005 to G.O.No.157(P) dated 18/8/2003
 3) Adm.Cir.No.17 dated 6/2/2006

The delegation of administrative powers under Internal Reforms were notified vide G.O.No.157(P) dated 18/8/2003 and the period of its validity was extended upto 31/3/2006 vide C.S.No.3 dated 12/8/2005. The issue regarding extending the validity of administrative powers delegated under the said General Order to the in-charge of O&M Division or O&M Sub-Division, for effective implementation of Internal Reforms Programme was under consideration of MSEDCL for some time past.

2. Accordingly, the Managing Director, MSEDCL in consultation with Director (Operation) and Director (Finance) has accorded approval to extend the validity of the below mentioned administrative powers, delegated vide G.O.No.157(P) dt.18/8/2003 and extended vide C.S.No.3 dt.12/8/2005 to the said G.O., beyond 31/3/2006, until further orders.


Sr. No.	Nature of Powers	Existing Powers	Revised Delegation of Powers
1	Powers to impose punishment for minor lapses in case of		
i)	Pay Gr.III employees working in Section Offices	Officer In-charge of Unit	Officer In-charge of Unit i.e. Sub-Engineer or Jr.Engineer.
ii)	Pay Gr.III employees working in Sub-Division	Officer In-charge of Unit	Sub-Divisional Officer of O&M Sub-Division.
iii)	Sub-Engineer working under S.D.O. of O&M Sub-Division	Officer In-charge of Unit	Sub-Divisional Officer of O&M Sub-Division.
iv)	Jr.Engineer working under S.D.O. of O&M Sub Division	Executive Engineer	Sub-Divisional Officer of O&M Sub-Division.
2	Writing/Countersigning of CRs		
i)	Writing of Confidential Reports of Pay Gr.IV employees working under O&M Section Office.	Officer In-charge of the Unit/Section not below the rank of Sub-Engineer	No change

Sr. No.	Nature of Powers	Existing Powers	Revised Delegation of Powers
ii a)	Writing/Countersigning of CRs of all Pay Gr.III employees working in GAD/Accounts cadre under O&M Sub-Division	Officer not below the rank of Divisional Accountant	Sub-Divisional Officer of O&M Sub-Division.
ii b)	Writing of CRs of all Pay Gr.III employees like Lineman, Jr.Operator etc. working under Section	Sub-Divisional Officer of O&M Sub-Division	Officer In-charge of the Section i.e. Sub-Engineer/Jr.Engineer.
iii)	Review (Countersigning) of CRs of Pay Gr.IV employees working under O&M Sub-Division.	Sub-Divisional Officer of O&M Sub-Division.	No change.

3. The delegation of powers to transfer the Executive Engineers have already been revised vide Adm.Cir.No.17 dated 6/2/2006.

4. The instructions regarding revised delegation of financial powers shall be issued separately consequent upon incorporating the same in the General Order by the Committee formed under the auspices of the Executive Director(I)(Dist.Comm.Co-ord.).

5. This Administrative Circular comes into force with immediate effect.


 (S. K. Patil) 27/6
 Chief General Manager(P)

To

As per mailing list of MSEDCL.